

**JANUARY RELEASE
ELIGIBILITY AND PAYMENTS MANUAL
TRANSMITTAL LETTER 01/20**

January 05, 2020

TO: CUSTODIANS OF ELIGIBILITY AND PAYMENTS MANUAL

FROM: STEVE H. FISHER

SUBJECT: ELIGIBILITY AND PAYMENTS MANUAL CHANGES

Material Transmitted	Material Superseded
<p>Chapter A-200 Verification and Documentation Section A-200 MTL 01/20 – (7) Pages</p> <p>Chapter A-300 Household Determination Section A-300 MTL 01/20 – (3) Pages</p> <p>Chapter A-600 Budgeting Section A-640 MTL 01/20 – (3) Pages Section A-660 MTL 01/20 – (1) Page</p> <p>Chapter A-1400 Management Section A-1400 MTL 01/20 – (1) Page</p> <p>Chapter A-2300 Immunizations Section A-2300 MTL 01/20 – (1) Page</p> <p>Chapter A-2400 TANF Time Limits Sections A-2410 – A-2412 MTL 01/20 – (1) Page Sections A-2414 – A-2420 MTL 01/20 – (1) Page Section A-2422 MTL 01/20 – (1) Page</p> <p>Chapter B-200 Issuing Benefits Whole chapter MTL 01/20 – (9) Pages</p> <p>Chapter F-100 Claims Whole chapter MTL 01/20 – (2) Pages</p> <p>Chapter B-400 Special Households Whole chapter MTL 01/20 – (16) Pages</p> <p>Chapter B-900 Program Violations/Sanctions Whole chapter MTL 01/20 – (12) Pages</p> <p>Chapter B-100 Processing Time Limit Whole chapter MTL 01/20 – (4) Pages</p> <p>Chapter A-100 Application Processing Whole chapter MTL 01/20 – (14) Pages</p>	<p>Chapter A-200 Verification and Documentation Section A-200 MTL 03/15 – (7) Pages</p> <p>Chapter A-300 Household Determination Section A-300 MTL 03/15 – (3) Pages</p> <p>Chapter A-600 Budgeting Section A-640 MTL 04/17 – (3) Pages Section A-660 MTL 13/05 – (1) Page</p> <p>Chapter A-1400 Management Section A-1400 MTL 10/03 – (1) Page</p> <p>Chapter A-2300 Immunizations Section A-2300 MTL 10/03 – (1) Page</p> <p>Chapter A-2400 TANF Time Limits Sections A-2410 – A-2412 MTL 04/17 – (1) Page Sections A-2414 – A-2420 MTL 04/17 – (1) Page Section A-2422 MTL 13/05 – (1) Page</p> <p>Chapter B-200 Issuing Benefits Whole chapter MTL 01/15 – (9) Pages</p> <p>Chapter F-100 Claims Whole chapter MTL 10/06 – (3) Pages</p> <p>Chapter B-400 Special Households Whole chapter MTL 02/17 – (16) Pages</p> <p>Chapter B-900 Program Violations/Sanctions Whole chapter MTL 02/19 – (12) Pages</p> <p>Chapter B-100 Processing Time Limit Whole chapter MTL 13/05 – (4) Pages</p> <p>Chapter A-100 Application Processing Whole chapter MTL 01/19 – (14) Pages</p>

Manual Section	BACKGROUND & EXPLANATION of policy changes/clarifications/updates For January 2020	Obsolete PT, P&P, PUT or IM	Unit Clearance Control #
A-210.1.1	Added "TANF"		13-19
A-210.4	Added school attendance verification for all children aged 7-11 and all minor parents. Added out of state ABAWD months. Added out of state benefits.		13-19
A-225	Added Child Only cases Assessment/PRP		13-19
A-240	Language clarification. Removed reference to a non-available form 2258. Deleted notes regarding utility bills in Residency, Rent, or Utilities, as those are inapplicable.		13-19
A-323	Addition of school requirement for minor parent, reference to the education requirement.		11-19
A-640	Minor grammar corrections and formatting adjustment. Removed 640.6 #8 and renumbered.		14-19
A-660	Table header reworded.		14-19
A-1430	Clarifying language to include interest bearing accounts and family/friends		15-19
A-1440	Removed obsolete form reference. Clarified documentation in narratives.		15-19
A-2310	Clarification		16-19
A-2320	Added WebZ reference/requirement.	EP PT #03-10	16-19
A-2411	Removed "adult" regarding unemployment.		17-19
A-2412	Added TEMP TANF.		17-19
A-2414	Deleted the note regarding manual entry of Loan months.	WI 1425	17-19
A-2421	Removed paragraph that didn't make sense.		17-19
A-2422	Reworded to clarify.		17-19
B-210	Formatting.		10-19
B-230	Formatting; reference to staggered issuance for SNAP only. Added restriction of marijuana establishments to align with current procedure. Changed EBT Specialist's unit, Social Services Managers' title.	POST IM #03-19	10-19
B-250	Changed EBT vendor.		10-19
B-260	Added that EBT cards can be mailed out of state.	EP PP #08-18	10-19
B-270	Corrected EBT vendor.		10-19
B-280	Corrected form reference. Made Replacing TANF and SNAP Benefits in an EBT Account a section. Renumbered.		10-19
B-290	Capitalized headings. Removed reference to &.85. Incorrect sentence removed.		10-19
F-110	Align language with I&R Policy Manual. Added description of Loan Program claims.		8-19
F-111	Align language with I&R Policy Manual.		8-19
F-112	Clarifying language		8-19
F-113	Remove reference to case managers as I&R handles all aspects of claims.		8-19
F-114	Remove reference to case managers as I&R handles all aspects of claims.		8-19
B-400 full	Formatting, alignment, capitalization, header/footer correction.		7-19
B-411	Grammar		7-19
B-422	Removed reference to SNAPET	EP PT #05-19	7-19
B-422.5	Included AMPS.		7-19
B-461.6	Correction to current overpayment referral procedures		7-19
B-462.2	Removed Work Registration	EP PT #05-19	7-19
B-463	Reserved		7-19
B-470.1	Clarified that "Chronic Homelessness" is not a separate exemption from the ABAWD rule. It's a condition in which an individual may be exempt under mentally or physically unfit for employment.		7-19
B-900	Formatting.		12-19
B-910.1	Added minor parents.		12-19

B-912	Removed text and sections no longer applicable to align with current procedures.		12-19
B-914	Grammar, WAM section title correction.		12-19
B-915.3	Clarifying language.		12-19
B-920.1	Changed case manager to staff to align with current procedures.		12-19
B-931	Paragraph removed as no longer necessary.		12-19
B-932	Incorrect section title reference clarification.		12-19
B-933	Clarification on minor parent school requirement.		12-19
B-941.2.1	Clarification.		12-19
B-941.3.2	Updated SAPTA link		12-19
B-941.4.1	Removed redundant sentence.		12-19
B-941.8.1	Added "Number"		12-19
B-941.9	Included minor parent head-of-household.		12-19
B-960	Deleted reference to manual budgeting.		12-19
B-991	Deleted obsolete section, renumbered.		12-19
B-995	Removed reference to forms 2030 and 2649, renumbered.		12-19
B-100	Formatting.		18-19
B-118	Verbiage. Added note for CAP address timeframe.		18-19
B-121	Changed the date from 45 to 60 days when the automatic NOE is mailed out. Added exception for ERP and requirement to push out RD due date for ERP.	PT 01-19	18-19
B-122	Removed reference to sending RD applications manually as an obsolete process, clarified shorter time frames for due date must be in writing.		18-19
B-123	Changed 45 days to 60 days. Added SNAP to the heading.		18-19
A-100	Formatting.		9-19
A-101.1	Added new SNAP benefit issuance schedule for ongoing cases.	POST IM 03-19	9-19
A-101.2	Removed submitting Form 6018 by field staff.	EP IM 22-19 POST IM 07-19	9-19
A-111	Added Form 2905 to SNAP section		9-19
A-123	Removed scheduling timeframes for SNAP.		9-19
A-124	Added verbiage stating new programs cannot be added with the NRD1 form.		9-19
A-133	Clarified minor parent whether or not head-of-household. Removed SNAP E&T Registration/Sanctions.	ESS PT 05-19 EP PT 03-19	9-19
A-134	Added must explain ABAWDS.		9-19
A-135	Included CAP address exception.		9-19
A-141	Removed reference to SSI payments from a cash-out state (California)	EP IM 34-19	9-19
A-145.2	Removed.	ESS PT 05-19 EP PT 03-19	9-19
A-160.1	Reformatted to be SNAP only.		9-19
A-180	Removed failure to comply with SNAP E&T work requirements or workfare. Added fleeing felons and probation or parole violator.	ESS PT 05-19 EP PT 03-19	9-19
A-192.5	Updated SOLQ to SOLQ-I		9-19
A-192.7	Removed "interface screens via INFC". Added "Interface BAP in AMPS".	POST IM 16-19	9-19
A-193	Changed "pend" to "hold".		

Effective Date – Upon receipt

Instructions for Manual Maintenance -- Replace superseded pages (76) with transmitted pages (75).